



# IMarEST CPD Collection Process for Engineering Council Registrants

The Engineering Council requires all registrants to undertake annual CPD and as a Professional Engineering Institution (PEI), the IMarEST are required to monitor this. More information on the Engineering Council CPD requirements can be found here:

<https://www.engc.org.uk/engcdocuments/internet/website/CPD%20Policy%20Statement.pdf>

The Engineering Council policy states:

*“The intention behind CPD sampling is not to police registrants, but to encourage a culture in which members will naturally engage in CPD and take ownership of their own learning and development. The Engineering Council believes that adopting this approach across the engineering profession should help all registrants to plan and reflect upon their learning and development in a more conscious way, thus benefitting them, their employers, and society.*

*Recording evidence of CPD undertaken is a requirement of professional registration. Professionally active registrants who persistently do not respond to or engage with requests for CPD records from a Licensed Member risk removal from the Engineering Council Register. The names of individuals removed from the Register due to non-compliance with a CPD sample will be made available to the other PEIs.”*

The following process applies to IMarEST members who hold Engineering Council Registration through the IMarEST.

1. The IMarEST will select a random sample of 2.5% of registrants annually, taken from across the Eng Tech, IEng and CEng registers.
2. The IMarEST will contact each registrant in the sample with further details on how to submit their evidence of CPD.
3. Each registrant will be required to submit evidence, to the IMarEST, that they have maintained their CPD through the past year. The IMarEST will provide the platform for them to be able to do this.
4. Each sampled registrant will have 6 weeks from the moment they are contacted to submit their CPD through the provided IMarEST platform.
5. The IMarEST will provide each sampled registrant with feedback on their CPD return from their pool of CPD reviewers. The purpose of this feedback is to support the registrant in their development, it is not an assessment of their CPD.
6. Those registrants who do not respond to the request (as per EC policy) will be automatically included in the sample for the following year.
7. If, after two years of being in the sample and requested to engage with the CPD process, a registrant does not engage or respond their names will be provided to the Engineering Council, with the instruction that they are removed from the register, which the Engineering Council will then initiate.



## Exemptions

As per the Engineering Council policy those who are no longer professionally active (eg retired or on a career break) can request exemption from the CPD monitoring.

## Further Information

For further information on the CPD requirements of the Engineering Council then please visit <https://www.engc.org.uk/professional-development/continuing-professional-development-cpd/>.

Here you can access the full Engineering Council policy.

For more guidance what is expected of you in terms of CPD please see the CPD Code for Registrants here [https://www.engc.org.uk/engcdocuments/internet/website/EngC\\_CPD\\_Code\\_for\\_Registrants.pdf](https://www.engc.org.uk/engcdocuments/internet/website/EngC_CPD_Code_for_Registrants.pdf)

If you would like to discuss any of the above please email [membership@imarest.org](mailto:membership@imarest.org).