



United Kingdom  
Hydrographic Office



## UKHO DEFINED ROUTE MEMBERSHIP APPLICATION FORM

Please complete this form and return to the UKHO's CLF Manager Robert Wills via the CLF Secretary, who will review and endorse the application before forwarding the completed application to the IMarEST's Membership Team.

For more information contact the Membership Team on: +44 (0)20 7382 2694 or email: [membership@imarest.org](mailto:membership@imarest.org) or visit our website: [www.imarest.org](http://www.imarest.org)

### PLEASE WRITE IN BLOCK CAPITALS

Title	
First Name	
Middle Name	
Surname	
Date of Birth	
Sex	
Nationality	

If an IMarEST Member has referred you to the IMarEST please complete their name and membership number in the below fields

Name	
Membership Number	

### OFFICE USE ONLY

Membership Number	
Date Received	
Membership Level Applied For	
Registration Applied For	
ICP Date / Course Ref	
Membership Committee Date	
PRI Date	
Membership A1 <input type="checkbox"/> A3 <input type="checkbox"/> B <input type="checkbox"/>	Registration A1 <input type="checkbox"/> A3 <input type="checkbox"/> B <input type="checkbox"/>
Application Processed <input type="checkbox"/>	Payment Processed <input type="checkbox"/> Scanned to CRM <input type="checkbox"/> Scan checked <input type="checkbox"/>

**Please select the most appropriate category**

UKHO CLF Level	IMarEST Membership that can be applied for	Registration that can be applied for	Please provide	Tick to apply for Membership	Tick to apply for Registration
UKHO Colleagues holding CLF Level 4	Associate Member	Not Applicable	<ol style="list-style-type: none"> <li>1) Job Description</li> <li>2) CLF Level 4 Application Form</li> <li>3) Confirmation of Successful Application to Level 4</li> <li>4) Short Career History</li> <li>5) Certificates of Qualifications</li> </ol>		
UKHO Colleagues holding CLF Level 5	Member	Registered Marine Technologist (RMarTech)  <b>(Subject to successful completion of a Professional Review Interview)</b>	<ol style="list-style-type: none"> <li>1) Job Description</li> <li>2) CLF Level 5 Application Form</li> <li>3) Confirmation of Successful Application to Level 5</li> <li>4) Short Career History</li> <li>5) Certificates of Qualifications</li> </ol>		
UKHO Colleagues holding CLF Level 5 in Science Related Posts (eg Bathymetry, Geodesy & Defence Maritime Geospatial Intelligence Centre & HM Nautical Almanac Office)	Member	Registered Marine Scientist (RMarSci)  <b>(Subject to successful completion of a Professional Review Interview)</b>	<ol style="list-style-type: none"> <li>1) Job Description</li> <li>2) CLF Level 5 Application Form</li> <li>3) Confirmation of Successful Application to Level 5</li> <li>4) Short Career History</li> <li>5) Certificates of Qualifications</li> </ol>		
UKHO Colleagues holding CLF Level 6	Member	Chartered Marine Technologist (CMarTech)  <b>(Subject to successful completion of a Professional Review Interview)</b>	<ol style="list-style-type: none"> <li>1) Job Description</li> <li>2) CLF Level 6 Application Form</li> <li>3) Confirmation of Successful Application to Level 6</li> <li>4) Short Career History</li> <li>5) Certificates of Qualifications</li> </ol>		
UKHO Colleagues holding CLF Level 6 in Science Related Posts (eg Bathymetry, Geodesy & Defence Maritime Geospatial Intelligence Centre & HM Nautical Almanac Office)	Member	Chartered Scientist / Chartered Marine Scientist (CSci/CMarSci)  <b>(Subject to successful completion of a Professional Review Interview)</b>	<ol style="list-style-type: none"> <li>1) Job Description</li> <li>2) CLF Level 6 Application Form</li> <li>3) Confirmation of Successful Application to Level 6</li> <li>4) Short Career History</li> <li>5) Certificates of Qualifications</li> </ol>		
UKHO Colleagues holding either CLF Level 7 or Level 8	Fellow (No interview required if applicant is a Grade B1 or above)	Chartered Marine Technologist (CMarTech)  <b>(Subject to successful completion of a Professional Review Interview)</b>	<ol style="list-style-type: none"> <li>1) Job Description</li> <li>2) CLF Level 7/8 Application Form</li> <li>3) Confirmation of Successful Application to Level 7/8</li> <li>4) Short Career History</li> <li>5) Certificates of Qualifications</li> <li>6) Confirmation of B1 grade (if applicable)</li> </ol>		
UKHO Colleagues holding either CLF Level 7 or Level 8 in Science Related Posts (eg Bathymetry, Geodesy & Defence Maritime Geospatial Intelligence Centre & HM Nautical Almanac Office)	Fellow (No interview required if applicant is a Grade B1 or above)	Chartered Scientist/ Chartered Marine Scientist (CSci/CMarSci)  <b>(Subject to successful completion of a Professional Review Interview)</b>	<ol style="list-style-type: none"> <li>1) Job Description</li> <li>2) CLF Level 7/8 Application Form</li> <li>3) Confirmation of Successful Application to Level 7/8</li> <li>4) Short Career History</li> <li>5) Certificates of Qualifications</li> <li>6) Confirmation of B1 grade (if applicable)</li> </ol>		
UKHO staff with a Grade B1 or above	Fellow  <b>(Subject to successful completion of a Professional Review Interview)</b>		<ol style="list-style-type: none"> <li>1) Job Description</li> <li>2) Last CLF Application Form</li> <li>3) Confirmation of Successful Promotion to B1 or above</li> <li>4) Short Career History</li> <li>5) Certificates of Qualifications</li> </ol>		

1. CONTACT DETAILS: Please indicate preferred e-mail address for correspondence Home  OR Business

HOME ADDRESS \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_

Country \_\_\_\_\_ Email \_\_\_\_\_

Tel \_\_\_\_\_ Mobile \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_

Country \_\_\_\_\_ Email \_\_\_\_\_

Tel \_\_\_\_\_ Mobile \_\_\_\_\_

Name of Organisation \_\_\_\_\_

Job Title \_\_\_\_\_

## 2. MEMBERSHIP OF OTHER PROFESSIONAL OR TECHNICAL SOCIETIES

(Please include name of organisation/ grade of membership / Engineering Council and/or Science Council registration level & number)

\_\_\_\_\_

## 3. REFERENCES

Please identify an appropriate referee, a responsible person of standing in the marine community, who knows you and your work well (for example, the Career Level Framework Manager or a corporate member of the IMarEST). Once you have completed the rest of this application form please send it, with the originals and photocopies of your certificates to the Career Level Framework Manager who will sign the photocopies as true copies of the originals and then submit the form to IMarEST.

I, the undersigned, recommend the above applicant, from personal knowledge, for membership of the IMarEST. I append my initials against all statements by the candidate, which I can verify.

Signature of Referee\*: \_\_\_\_\_ Date: \_\_\_\_\_

Full name and contact details of Referee\*: \_\_\_\_\_

\_\_\_\_\_

\* UKHO's Career Level Framework Manager

## 4. DECLARATION

I hereby confirm that the statements made in this application are, to the best of my knowledge and belief, correct. I agree to abide by the IMarEST's Code of Professional Conduct (please see our website for details), to maintain my Continuing Professional Development and to uphold the values and principles of the IMarEST.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



The IMarEST is committed to protecting and respecting your privacy. In accordance with the EU General Data Protection Regulation, the personal data collected in this form will be processed securely in order to provide you with the service(s) requested. To learn more about how the IMarEST collects, processes and protects personal information, or to contact us about data protection, please see our Privacy Notice ([www.imarest.org/privacy](http://www.imarest.org/privacy)).

## DEADLINES FOR APPLICATION SUBMISSIONS

The IMarEST holds 6 Individual Case Panel Meetings and 6 Membership Committee Meetings annually. The deadline dates for your application submission are listed below:

### Individual Case Panel (ICP) – required prior to Membership Committee if your qualifications are unaccredited

5th November 2018, 7th January 2019, 4th March 2019, 29th April 2019, 8th July 2019, 2nd September 2019

### Membership Committee

20th November 2018, 22nd January 2019, 19th March 2019, 13th May 2019, 16th July 2019, 17th September 2019

## 5. APPLICANT'S CHECKLIST

- |                              |  |                              |   |
|------------------------------|--|------------------------------|---|
| 1. <input type="checkbox"/>  | Personal details completed                           | 7. <input type="checkbox"/>  | Qualifications listed (if appropriate)                                    |
| 2. <input type="checkbox"/>  | Contact details completed                            | 7b. <input type="checkbox"/> | Authenticated copies of academic qualifications attached (if appropriate) |
| 3. <input type="checkbox"/>  | Category of membership completed                     | 8. <input type="checkbox"/>  | Career History  |
| 3b. <input type="checkbox"/> | Registration requirements completed (if appropriate) |                              |   |
| 4. <input type="checkbox"/>  | Membership of other societies completed.             |                              |   |
| 5. <input type="checkbox"/>  | Applicant's declaration signed.                      |                              |   |
| 6. <input type="checkbox"/>  | Referee details completed.                           |                              |   |

Version 3.0