

Editor-in-Chief – Journal of Marine Engineering and Technology

Volunteer Role Descriptor

1. Introduction

The Journal of Marine Engineering and Technology is a high-quality, specialised Journal that focuses on developments in marine engineering and marine technology for industrial practitioners and researchers, considering topical issues from environmental impact, energy transition and performance through to autonomy and artificial intelligence. The Journal is published by the Institute of Marine Engineering, Science & Technology (IMarEST), in partnership with Taylor & Francis. The Journal has a good impact factor and attracts a wide range of quality submissions.

As an Editor-in-Chief, you – in cooperation with the Associate Editors and working with Taylor and Francis and IMarEST – will be responsible for ensuring the continued quality of the Journal by leading the Journal's Editorial Board (consisting of the Associate Editors, the portfolio manager of T&F and IMarEST) that maintains and improves the scope, policy and review process of the Journal. Moreover, you will actively engage with the members of the Editorial Board to attract high quality submissions and support the review process and organise special issues actively supported with Guest Editors from your network and that of the Associate Editors. You also lead the review process with the Associate Editors using Editorial Manager™ and provide final decisions based on decision recommendations from the Associate Editors.

2. What you will be doing

Main duties:

- Lead the Editorial Board to establish the strategy and development plan for the Journal, covering editorial direction, scope, focus and content and including annual objectives.
- Be responsible for the accuracy and veracity of the scientific and academic content.
- Find and attract Associate Editors and Editors to determine policy and processes to execute the review process of manuscripts in the Journal's peer review system, Editorial Manager™.
- Secure appropriate reviewers to review and evaluate manuscripts.
- Provide subsequent editorial decisions on whether to reject, provide recommendations to authors or progress publication.
- Ensure that Associate Editors, members of the Editorial Board, reviewers and authors adhere to the Journal's quality, scope and Code of Publishing Ethics by actively engaging with them.
- Attract submissions for the Journal by engaging with your network and proposing special issues on contemporary subjects in the field.
- Provide final decisions on publication recommendations from Associate Editors and reviewers.
- Effectively use the Journal's online submission and peer review system, Editorial Manager™.
- Collaborate with the IMarEST, the Editorial Board, and our publishers, Taylor & Francis, to maintain the Journal's reputation, academic success, and prosperity via regular meetings.
- Act as an ambassador to promote the best interests of the Journal and its outreach, representing the Journal at meetings and promoting fair and balanced media coverage.
- Report on the Journal's policy, process and performance to the Publications Supervisory Board.

3. About you

You will have:

- strong leadership in your field with extensive experience in leading boards and research teams.
- an extensive academic background in marine engineering and technology.
- experience in research and application of this research that contributes to reduction of environmental impact, energy transition, improved system performance and effective application of autonomy and artificial intelligence.
- an active presence in the marine engineering and technology community, with a strong network.
- confidence to lead experienced researchers, editors, and reviewers to provide a prompt and courteous service to authors.
- strong organisational skills to ensure that submissions are handled in a timely manner.
- the ability to foster positive working relationships with colleagues including the Associate Editors, members of the Editorial Board, IMarEST, and Taylor & Francis.

4. How you will benefit

There are many benefits to becoming an Editor-in-Chief, including:

- building your professional network.
- promoting research and work you're passionate about.
- becoming a leading figure within the marine engineering and technology community.
- contributing to your continuing professional development.

5. Time Commitment

- 75 to 150 working hours per year (although this may vary dependent on the number of submissions received).
- It is anticipated that each Editor-in-Chief will assess and assign approximately 150 submitted manuscripts each year and organise the review process of 30 papers and lead five Editorial Board meetings per year, together with the other Editor-in-Chief.
- Target initial assessment period for each manuscript is four weeks, and target decision period after review is twelve weeks. The Editors-in-Chief should endeavour to complete this assessment within this period wherever possible, taking into account availability of suitable reviewers.
- Every two months the Editorial Board will meet online to discuss the content of future issues, the progress of reviewing, Journal policy, and Journal special issues.

6. Period of appointment

Editors-in-Chief are expected to serve a minimum of one three-year term, with the option to continue for subsequent terms.

7. How to apply & appointment method

Please complete the application form on the IMarEST website to apply. Please note this page will not be available once the role has been filled.

8. Induction and Training

Taylor & Francis will provide full Editorial Manager™ training and administrative support.

9. Further Information

Expenses for the activities:

The Editor-in-Chief is entitled to an annual stipend paid by IMarEST. No other expenses are expected or provided for the role.

Is this role location specific?	No
Closing date	30 th June 2025
Number of roles available	2

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May 2025