

# Technical Leadership Committee (TLC) Co-Chair

## Volunteer Role Descriptor

### 1. Introduction

The Technical Leadership Committee (TLC) works with the Executive to establish and maintain the Institute's Technical Plan, informed by Special Interest Groups (SIGs) and industry sources. The TLC Chair(s) report to Council.

### 2. What you will be doing

#### Main duties:

- Lead the TLC and work in conjunction with the Executive to produce the key deliverables of the Technical Plan and the independent review of external technical positions taken by IMarEST
- Chair TLC meetings
- Ensure the TLC is populated with members as required by the Terms of Reference
- Work with the IMarEST Technical and Policy team on the TLC programme
- Engage in technical review processes
- Work with the SIGs Committee chair(s) to ensure coverage of topics relevant to the IMarEST
- Ensure TLC activity is visible to branches and the broader membership network

#### Supplementary duties:

- Be a member of the Council Executive Committee (CEC) and attend Council as required

### 3. About you

You must be able to adopt a balanced view of the IMarEST's scope and coverage. You should be able to coach and encourage TLC members in their contributions, and drive results through the collective contributions of members.

### 4. How you will benefit

As a Committee of Council Co-Chair this is a high-profile leadership position, and there are many benefits to volunteering for this role:

- You will learn about and understand the technical issues of the Institute, understand its internal workings and contribute to its success
- The role will provide a high degree of peer visibility and an opportunity to expand your personal network
- You may gain exposure to technical developments outside of your own experience
- Volunteering contributes to your continuing professional development (CPD)

## 5. Time Commitment

There will be TLC meetings every two-three months, which you will chair. There are Council Executive Committee meetings every two-three months, and your attendance is required at Council meetings four times a year. It is expected these will be remote, however they may on occasion be in-person.

You will need to prepare for the above meetings, especially in driving the development of TLC outputs. This will include preparation of meeting minutes and a report for Council.

## 6. Period of appointment

It is anticipated that TLC Chair(s) will serve for three years plus a further three years by mutual agreement with the Council.

## 7. How to apply & appointment method

Please complete the application form on the IMarEST website to apply.

As a high-profile role, the response will be reviewed by the IMarEST's Nominations Committee for recommendation to Council for appointment.

## 8. Induction and Training

Induction will be led by the Vice Chair of Council.

## 9. Further Information

Expenses will be paid in accordance with IMarEST volunteer expenses policy.

Is this role location specific?	No
Closing date	6 <sup>th</sup> June 2025
Number of roles available	2

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