



## The Rules of Professional Conduct

### Each member shall:

- (i) Adhere to legal requirements and the recognised standards of professional conduct in their country of residence and, if different, in the country for or in which the work is being carried out;
- (ii) Treat all persons fairly and with respect;
- (iii) Act with skill, care and diligence and with regard to professional standards;
- (iv) Safeguard the public interest in matters of safety, health, and the environment and sustainability;
- (v) Exercise their professional skill and judgement to the best of their ability and not undertake work outside their competence;
- (vi) Accept responsibility for the work they undertake or which is undertaken under their supervision;
- (vii) Develop and maintain their professional competence;
- (viii) Discharge their professional responsibilities with integrity, rejecting corrupt practices of any sort (such as bribery or anti-competitive practices/anti-trust violations) and maintain any necessary professional indemnity insurance;
- (ix) Avoid actual conflicts of interest and report any perceived conflicts to affected parties;
- (x) Maintain employer and/or client confidentiality;
- (xi) Adopt and promote awareness, compliance and use of appropriate judgement in relation to all security matters including, but not limited to, those related to communications, information security and cybersecurity;
- (xii) Raise, with their employer and/or appropriate regulatory authority, concerns about a danger, risk, malpractice or wrongdoing which in their professional judgement affects others ('whistleblowing') and support a colleague or any other person to whom they have a duty of care who in good faith does so;
- (xiii) Comply with the provisions of the Royal Charter, Bylaws and Regulations of the Institute;
- (xiv) Notify the Institute of any significant violation of the Institute's Code of Professional Conduct by another member;
- (xv) Notify the Institute in writing if convicted of a criminal offence or an adverse civil court judgement related to any aspect covered by this Code of Professional Conduct or if adjudged bankrupt or if disqualified as a Company Director or Charity Trustee; and
- (xvi) Notify the Institute if they have had membership of another professional body terminated as the result of a disciplinary proceeding.

I ..... confirm I have read and fully understand what is expected from me as a member of IMarEST.

Signed.....

Dated.....

Membership No. ....

This document will be recorded on your membership file.